



St. Mary's Nantwich Youth and Children's Steering Group (Y+CSG)

TERMS OF REFERENCE (ToR)

Purpose

The purpose of the Y+CSG is to set the strategic direction for the youth and children's work, agree priorities for the year ahead and discuss and agree future direction including materials to be used, events to be attended and organised etc.

It will act as a sounding board and supportive mentor for the Youth and Children's Worker.

Objectives

- to support the ongoing integration of the post-holder of Youth and Children's Worker with the wider Church family and to act as mentor;
- to set strategic direction for youth and children's work;
- to discuss and agree annual plans for youth and children's work;
- to encourage youth and children to become involved in other aspects of Church life such as acting as servers, choir, confirmation etc;
- to enable youth and children's views to be heard and interests represented in Church life;
- to assist with communication about youth and children's work.

Accountability

The Y+CSG reports to the Parochial Church Council of St. Mary's Nantwich (the PCC).

Finance

The Y+CSG shall have input to the budget planning process where appropriate in terms of expenditure on youth and children's work.

The Y+CSG would be able to initiate fund raising activities for youth and children's expenditure with the approval of the PCC.

Membership

Membership shall comprise the Rector of St. Mary's Nantwich, the Youth and Children's Worker and four other volunteer congregation members who are parents or carers of St. Mary's young people and/ or children, or who play a role in or have expertise in youth and children's work. At least one member (other than the Rector) shall be a member of the PCC, through existing membership or by co-option.

The volunteer members shall be selected by the Rector and Churchwardens following a call for interest to congregation members against a short set of criteria. Selection will take into account individuals' experience, but also seek to achieve a balance of gender and spread of experience across the steering group.

The Y+CSG shall elect a chair for the purpose of chairing meetings and ensuring these ToR are met.



Members will normally sit for a maximum of two consecutive terms of two years unless in exceptional circumstances the PCC recommends that they remain for one further term of a maximum of two years.

The Rector will seek to ensure that the skills and experience of steering group members are matched to the requirements of the agreed work plan through review of the membership from time to time/ as appropriate.

If required, and with the consent of the PCC, the steering group may make co-options to the steering group to take forward its work. Such co-options will be for a term of one year only.

Meetings

The Y+CSG shall meet no less than three times per year. One of these meetings shall be a strategy meeting to set the agenda for the forthcoming year.

Meeting notes shall be reported to the Standing Committee and the ministry team. An annual report shall be made to the PCC.

Ad hoc informal meetings to support the Y+CW post holder shall take place as required.

As approved with amendments by St. Mary's PCC 29 November 2018